Annexure IV

Description of Deliverables

Research

A systematic and detailed investigation of a new or existing subject(s) and source(s) with the aim to discover new information or reach a different conclusion and understanding. Research consists of both primary and secondary sources. Selection of this category by a candidate essentially entails choosing text-based options from the given deliverables.

Documentation

A detailed visual study of new or existing sources executed in the form of a documentary film and photography. The candidate selecting this option is expected to choose visual-based deliverables.

Combination

A candidate selecting this category can choose both text and visual-based options from the deliverables to support their narrative coherently.

WRITING GUIDELINES

Articles are meant for the general public not experts. They must be clear and accessible to the non-expert reader. Avoid the use of jargon and explain any obscure references.

The writing should be crisp and the argument or narrative should be coherent and tight. Avoid lengthy, convoluted sentences and choose the simpler word as much as possible.

All articles and videos should be properly referenced. A list of detailed references/ bibliography/ resources must be included with each deliverable.

All regional language submissions must be made in unicode fonts.

Examples on sahapedia.org

- Papier Mache Craft of Kashmir
- The History of Hindi Comic Books in India

DELIVERABLE I: Choose one option

1. Illustrated Overview: An overview is a core article of about 3000 words in the nature of an introduction to the subject. It must include the main features of
the subject, address core issues, summarise existing literature and present the scope of further research. Unless the subject has no visual representation, the overview should also include 5-10 illustrations/images with captions. Ideally, the selected candidate should write this article but, if required they may choose to commission an expert to write the overview.

Examples on sahapedia.org:

- Shades of Nautanki: North India's Operatic Theatre
- Calcutta in the 1950s and 1970s: What Made it the Hotbed of Rebellions?
- Portuguese in Bengal: A History Beyond Slave Trade

2. Short Documentary Film (about 15-20 minutes): A short documentary should serve the same purpose as an illustrated overview article and introduce the subject. It should be well conceptualized with a clear narrative, focus and theme. All videos should include subtitles in English.

Additionally, a synopsis of 500 words is also required. Ideally, the fellow should conceptualize the documentary, and supervise its production. They may choose to assign the videography to a professional.

Examples on sahapedia.org:

- The Historic Old Town of Leh
- Nettle Weaving by the Chakhesang Nagas

(All documentary work must be approved by the in-house editor.)

**DELIVERABLE II and III. Choose any two**

1. Illustrated Allied Article: An allied article of about 1500 words should focus on specific themes within the broader subject covered by the overview. 3-5 images may be included. The selected candidate may choose to write this article in addition to the overview or assign it to another expert or scholar.

Examples on sahapedia.org:

- Super Commando Dhruv: The Hero without Superpowers
- Gyan Chaupar: The Game that Became Snakes and Ladders in British India

2. Photo Essay (20 images): A photo essay is a visual account of the subject. The images are to be supported by a text of about 500-800 words to establish the narrative. The text can be divided into an introduction and detailed descriptions/extended captions accompanying the images, or the images can be integrated in running text. The fellow may choose to do the photography as well as write the text, or assign both or one of the two tasks to a photographer/writer.

   Image specifications: at least 1500 px on the longer side and not less than 2MB file size).
Examples on sahapedia.org

- Papier Mache Art of Kashmir: A Photoessay
- Many Colours of the Kathputli Community: The Performers and Their Paraphernalia

(or)

Image Gallery (30-50 images): The image gallery should constitute visual documentation of the subject and need not have the narrative of a photo essay. The gallery requires a short descriptive introduction of 200-300 words and detailed captions for each image. Fellows may choose to do the photography as well as write the text, or assign both or one of the two tasks to a photographer/writer.

Examples on sahapedia.org

- Infinite Wisdom: The Buddhas of Ananda
- A Little Corner of Baltistan: Crafts of Turtuk Village

3. Text Interview: Viewpoints or experiences of an expert/practitioner on an area of their expertise, which can be recorded in a written format. A questionnaire of not more than 10 questions should be prepared based on research, addressing specific themes and conducive to a focused discussion. The interview should be conceptualized and conducted by the fellow.

Examples on sahapedia.org

- In Conversation with Ignatius Pereira: 'Only we villagers knew about the language; the world came to know about it only after outsiders came to the village.'
- In Conversation with Dr Ritajyoti Bandyopadhyay on How the Three Post-Partition Decades Shaped Calcutta