

The Sahapedia–UNESCO Fellowship 2019

Annexure V

Terms and Conditions

The selected candidates will be recognized as Sahapedia-UNESCO Fellows for 2019 on meeting these conditions:

1. Selected candidates are required to complete the Fellowship Project within 28 weeks i.e. from 1 September 2019 to 15 March 2020.
2. Modules on Sahapedia typically comprise an overview article (along with a bibliography) or a short documentary (along with a subtitle and synopsis), as well as combinations involving articles on subsidiary/specialized themes (including bibliographies), interviews with experts and practitioners with transcriptions, videos, audio clippings, image galleries and photo essays. The selected candidate is bound to submit deliverables specified in their application form. The selected candidate is obligated to strictly adhere to the timeline to submit the deliverables. Sahapedia follows particular writing and documentation standards, samples of which can be found in Annexure 4 on the website
3. The total award is of **INR 44,445** (Forty-Four Thousand Four Hundred and Forty-Five) for the fellowship, which is inclusive of both an honorarium and other expenses incurred in the process of completion of the assignment. Applicable Income Tax will be deducted at source as per the provisions of the Income Tax Act, 1961. Following which the candidate will receive an amount of **INR 40,000**. Selected candidates working in regional languages will be offered an additional amount of up to **INR 10,000** for the purpose of translation of their work. It may be offered on actual cost basis, based on a receipt or claim, for providing quality translation of the deliverables. No further money or financial assistance will be given over and above this grant.
4. Sahapedia will make the aforementioned amount available to the selected candidates in three installments, 20% of the fellowship amount after signing the agreement, 40% of the fellowship amount upon satisfactory submission and uploading of first two deliverables and 40% of the fellowship amount upon completion of the fellowship to the satisfaction of Sahapedia. The translation fees of up to INR 10,000 will be paid to the selected candidates working in regional languages at the end of the fellowship after the assessment and review of the translated material.

5. The first installment (20% of total amount) will be released upon receipt of the copy of the selected candidate's **PAN card, cancelled cheque/bank account details** and a **formal acceptance of the letter of agreement**.
6. The subsequent installments will be released on completion of the work to the satisfaction of Sahapedia. Typically, Sahapedia will require four to six weeks to assess and review submissions. Payment will be released thereafter.
7. A monthly progress report via email is expected from the selected candidate. A preliminary budget for the assignment must be provided within the first month.
8. All material created and curated for the module will be uploaded to Sahapedia's online portal. Sahapedia is committed to the Creative Commons approach, to maximize the potential of the Internet to widen access to research, knowledge and artistic creativity, with full credit to creators. It will be licensed under the Intellectual Property Right (IPR) policy of Sahapedia (CC-BY-SA 4.0). The selected candidate will be credited for the work submitted.
9. Sahapedia and UNESCO will have unlimited rights to use and/or reproduce the whole or parts of the work arising out of the award in any publication/s in any medium whatsoever without additional permission or payment. Due credit will be given in any such instances.
10. Sahapedia reserves the right to take down any content found unsatisfactory and/or controversial or any other reason that Sahapedia deems fit.
11. Sahapedia and UNESCO stand absolved of any liabilities, if the selected candidate's Fellowship work appears in any medium without their knowledge or permission.
12. Sahapedia and UNESCO shall have no obligation under Sections 51, 63 and 65 of the Indian Copyright Act, 1957 to the extent of any claim of infringement or misappropriation resulting from, any third party claim arising in regards to this work. The work submitted by the fellow to Sahapedia has to be an original piece of work and not reproduced in any way from any other medium. All submitted work shall be subjected to rigorous scrutiny by anti-plagiarism software
13. The selected candidate, shall indemnify and defend Sahapedia and UNESCO, and each of their respective officers, employees, agents, and assigns, or any of them

from (hereafter collectively known as “Indemnified Parties”) and against all claims, suits, demands, actions, causes of action, proceedings, judgments, assessments, deficiencies, and charges brought against the Indemnified Parties for all damages, losses, costs, liabilities and expenses (including reasonable attorney and professional fees and costs) arising from or incidental to claims, which in whole or in part, directly or indirectly violate any IPR of any third party.

14. In the case of failure on the part of the selected candidate to:

- (i) Submit stipulated deliverables to the satisfaction of Sahapedia
- (ii) Adhere strictly to timelines and schedules
- (iii) Submit monthly progress reports

Sahapedia reserves the right to terminate this fellowship. Upon termination of the fellowship for any reasons whatsoever Sahapedia reserves the right to recover any advance payments, withhold further payments, and withhold issuance of fellowship certificate. In the case of termination, Sahapedia shall inform the selected candidate in writing. In the case of termination due to any of the reasons above the selected candidate will not be recognized as a Sahapedia-UNESCO fellow.