

# The Sahapedia EXPLORE Fellowship 2020

## Annexure III

### Terms and Conditions



The selected candidate will be recognized as Sahapedia EXPLORE Fellows for 2020 on meeting these conditions:

As a part of the Sahapedia EXPLORE Fellowship 2020, supported by the InterGlobe Foundation (IGF), we are pleased to offer you the position of Designate Sahapedia EXPLORE Fellow ('Designate Fellow'), commencing from **21 February 2020**. Upon the successful completion of your fellowship you will be recognized as a Sahapedia EXPLORE Fellow. The terms of your engagement with Sahapedia are given below.

1. Fellowship has to be completed in the time-frame of 5 months between January and July, 2020.
2. The total award is of **INR 45,000 /-** (Rupees Forty Five Thousand Only) for the Fellowship, which is inclusive of both an honorarium and other expenses incurred for the completion of the assignment. Applicable tax will be deducted at source as per the provisions of the Income Tax Act 1961, following which the candidate will receive an amount of **INR 40,500/-** (Rupees Forty Thousand Five Hundred Only). No further money or financial assistance will be given over and above this grant.
3. Sahapedia will make the aforementioned amount available to you in three installments—20% of the Fellowship amount after the signing the agreement, 40% of the Fellowship amount upon satisfactory submission of the first two articles and one experience and 40% of the Fellowship amount upon the submission of the final deliverables and the completion of the Fellowship to the satisfaction of Sahapedia.
4. You are bound to submit the deliverables specified by you as part of your application for the Fellowship. You are under obligation to strictly adhere to the deliverables' timeline.
5. The first installment (20% of total amount) will be released upon receipt of the copy of your **PAN card, a cancelled cheque/ your bank account details and a formal acceptance of the letter of agreement.**

6. The subsequent installments will be released on completion of the work to the satisfaction of Sahapedia. Sahapedia needs up to two weeks from receipt of material to assess and review your submissions. Payment will be released thereafter.
7. A monthly progress report via email is expected from the selected candidate.
8. Material created and curated for the Fellowship will be uploaded to Sahapedia's online platforms, as appropriate. Sahapedia is committed to the Creative Commons approach, to maximize the potential of the Internet to widen access to research, knowledge and artistic creativity, with full credit to creators. It will be published under the Intellectual Property Right (IPR) policy of Sahapedia (CC-BY-SA 4.0 (<https://creativecommons.org/licenses/by-sa/4.0/>)). The Designate Fellow will be credited for the work submitted.
9. All the social media posts created, if any, should be sent via e-mail to Sahapedia first.
10. Sahapedia will have the unlimited rights to use and/or reproduce the whole or parts of the work arising out of the Fellowship in any publication/s in any medium whatsoever without additional permission or payment. Due credit will be given in any such instances.
11. Sahapedia and IGF stand absolved of any liabilities, if your Fellowship work appears in any medium without your knowledge or permission.
12. Sahapedia reserves the right to reject or take down any content found unsatisfactory and/or controversial or any other reason that Sahapedia deems fit.
13. You will submit only your own original work. The work submitted by you to Sahapedia has to be an original piece of work and not reproduced in any way from any other medium. All submitted work shall be subjected to rigorous scrutiny by anti-plagiarism software. Sahapedia and IGF shall have no obligation under Sections 51, 63 and 65 of the Indian Copyright Act, 1957, should any claim of infringement or misappropriation arise.
14. The selected candidate shall indemnify and defend Sahapedia and IGF, and each of their respective officers, employees, agents and assigns, or any of them (hereafter collectively known as "Indemnified Parties") from and against all claims, suits, demands, actions, causes of action, proceedings, judgments, assessments, deficiencies and charges brought against the Indemnified Parties for all damages, losses, costs, liabilities, and expenses (including reasonable attorney and professional fees and costs) arising from or incidental to claims, which in whole or in part, directly or indirectly violate any IPR of any third party.

15. In the case of failure on your part to:

- (i) Submit stipulated deliverables to the satisfaction of Sahapedia
- (ii) Adhere strictly to timelines and schedules
- (iii) Send monthly email progress reports

Sahapedia reserves the right to terminate this Fellowship. Upon termination of the Fellowship for any reasons whatsoever, Sahapedia reserves the right to recover any advance payments, withhold further payments, and withhold issuance of Fellowship certificate. In the case of termination, due to any of the reasons above, you will not be recognized as a Sahapedia EXPLORE Fellow. In such a case, Sahapedia will inform you in writing.